COLCHESTER BOARD OF EDUCATION
Colchester, CT

POLICY COMMITTEE - MINUTES

Tuesday, February 16, 2021 ~ **5:30 PM**
Virtual Meeting via BoardDocs and Zoom

MEMBERS PRESENT: Christopher McGlynn, Amy Domeika, Suesen Hickey joined the meeting at 5:44PM
ADMINISTRATION PRESENT: Superintendent Jeffrey Burt
OTHERS PRESENT: BOE Chair Mary Tomasi, Executive Assistant to the Superintendent Amy Trinnaman

1. CALL TO ORDER
   Chair C. McGlynn called the meeting to order at 5:33PM.

2. ADDITIONS/CHANGES TO AGENDA
   None.

3. CITIZEN COMMENTS
   None.

4. APPROVAL OF MINUTES
   4.1 January 25, 2021 minutes
   Motion by: A. Domeika
   To approve the minutes of the January 25, 2021 Policy Committee meeting
   Second by: C. McGlynn
   Vote: Unanimous
   Roll Call: A. Domeika, C. McGlynn

5. *PRIORITY DISCUSSION/POSSIBLE ACTION ITEMS: POLICIES/REGULATIONS FOR A FIRST READING
   5.1 *Authorizing Minor Policy Edits

   Superintendent requested that the Policy Committee consider allowing the Superintendent to make minor adjustments to policies such as re-establishing policy series numbers, fixing grammatical or spelling errors, adjusting titles as needed. The committee will be informed of any changes in the nonsubstantive section of meetings; changes will also be forwarded to the full BOE for information.

   5.2 *1325P Advertising and Promotion in the School System

The Committee discussed the CABE policy that was presented as an update to the existing CPS policy. The District receives many requests to advertise or promote events to District families. Superintendent Burt made the recommendation to take the CABE version into account when formulating an updated policy and coordinating regulation. This will be tabled for the time being, and Superintendent Burt will present a more complete policy and regulation for review.

Suesen Hickey joined the meeting at 5:44PM.

5.3 *1312P General Complaint Procedures

Recommended policy update includes clarification of the general complaint process.

5.4 *4212.42P Drug and Alcohol Testing for School Bus Drivers

CABE recommended a policy update to align with more recent legislation.

5.5 *5111P Admission/Placement

Policy revision includes treatment of students classified as homeless, and aligns with recent legislative updates to ensure proper enrollment of new students.

5.6 *5145.14P On-Campus Recruitment

Minor policy edits were discussed by the Committee.

Motion by: S. Hickey
To move agenda item 5.1 Authorizing Minor Policy Edits and 5.3, 5.4, and 5.5 policies 1312P General Complaint Procedures, 4212.42P Drug and Alcohol Testing for School Bus Drivers, and 5145.14P On-Campus Recruitment, with possible revisions, to the full BOE for a first reading. Agenda item 5.2 1325P Advertising and Promotion in the School System will be revised and brought back to the Policy Committee in March 2021.

Second by: A. Domeika

Vote: Unanimous
Roll Call: A. Domeika, S. Hickey, C. McGlynn

6. OTHER POLICIES REQUIRING IMMEDIATE ATTENTION (NONE AT THIS TIME)

7. *CONTINUED DISCUSSION/ACTION ITEMS (NONE AT THIS TIME)

7.1 Temporary Policies Review

Agenda item 7.1 Temporary Policies Review will be a standing agenda item. There is no need for temporary policy adjustments at this time.

7.2 *4214P Transfer/Reassignment

Additional language clarifies the Superintendent's considerations when transferring or reassigning staff.

Motion by: A. Domeika
To move policy 4214P, with revisions, to the full BOE for a first reading.

Second by: S. Hickey

Vote: Unanimous
Roll Call: A. Domeika, S. Hickey, C. McGlynn

8. *NON-SUBSTANTIVE POLICIES
   8.1 4218.3P Duties
   8.2 4215P Evaluation/Supervision

   Policies 4218.3P Duties and 4215P Evaluation/Supervision will be forwarded to the full BOE as information items.

9. POLICIES/REGULATIONS RECOMMENDED FOR REMOVAL (NONE AT THIS TIME)

10. INFORMATION ITEMS: REGULATIONS (NONE AT THIS TIME)

11. PUBLIC COMMENT ON NEW ISSUES RAISED OR SUBJECTS DEVELOPED
    None.

12. ESTABLISH MARCH 15, 2021 AGENDA PRIORITIES
    Priorities are to finish updating the 5000 series policies, update the 1000 series, and move into the 4000 Personnel policy series. Priorities also include addressing any immediate need for COVID-19 related policies. An Immigration policy will be presented to the Policy Committee at the meeting on March 15, 2021.

13. ADJOURNMENT
    The meeting adjourned at 6:43PM.